

Oak Island Fire and Rescue

Probationary Employee Orientation Packet

The purpose of the Oak Island Fire and Rescue probationary employee packet is to ensure ALL employees with Oak Island Fire and Rescue are familiar and competent with, but not limited to the areas of geographic, equipment, SOG's, EMS protocols, driving and operating fire and EMS apparatus, as well as any other general knowledge of Oak Island and the Fire and Rescue department. The Term ALL employees encompasses volunteer, part-time, full-time members of Oak Island Fire Rescue.

All subject materials SHALL be discussed in detail by designated non-probationary employees then demonstrated to the probationary employee, finally to be performed by the probationary employee to the level of competency. Areas which may not be applicable to some employees will be left blank for use at a later time should the employee want to further their training.

Once the training packet is completed there will be a written multiple choice test over the material as well as possible written and practical tests in certain subject matters.

Designated employee to assist the probationary employee in initialing subjects will be:

Fire Chief John House

Asst. Fire Chief Danny Kiser

Captain David Robinson

Captain Chris Anselmo

Captain Robert Carmon

Lieutenant A.C. Craver

Firefighter Jack Baker

Firefighter Joseph Snapp

Firefighter Rob Taylor

B. Beach Truck 180

| Subject | Prob. Initials | Mentor Initials | Date |
|---------------------------|----------------|-----------------|------|
| Check Fluids | | | |
| Emergency Lighting/Sirens | | | |
| Equipment Placement | | | |
| Winch Operation | | | |
| BLS Bag | | | |
| AED | | | |

| | | |
|--------------------------|-----|----|
| Vehicle Inventory Sheet | Yes | No |
| Drivers Course Completed | Yes | No |

C. Rehab Truck 183

| Subject | Prob. Initials | Mentor Initials | Date |
|---------------------------|----------------|-----------------|------|
| Check Fluids | | | |
| Emergency Lighting/Sirens | | | |
| Equipment Placement | | | |
| BLS Bag | | | |

| | | |
|--------------------------|-----|----|
| Vehicle Inventory Sheet | Yes | No |
| Drivers Course Completed | Yes | No |

F. Engine 172

| Subject | Prob. Initials | Mentor Initials | Date |
|---------------------------|-------------------|--------------------|------|
| Check Fluids | | | |
| Cab Lift Controller | | | |
| Emergency Lighting/Sirens | | | |
| Equipment Placement | | | |
| Gas Meter Operations | | | |
| ALS Bag | | | |
| Oxygen Bag | | | |
| Life pack Cardiac Monitor | | | |
| Ventilation Fan | | | |
| Chain Saw | | | |
| Hurst Tools/Pump | | | |
| Generator Start/Run/Stop | | | |
| Fire Pump Operations | | | |
| Hydrant Operations | | | |
| Deck Gun controller | | | |

| | | |
|-----------------------------------|-----|----|
| Vehicle Inventory Sheet Completed | Yes | No |
| Verbal Equipment Placement Test | Yes | No |
| Drivers Course Completed | Yes | No |

G. Engine/Rescue 173

| Subject | Prob. Initials | Mentor Initials | Date |
|-----------------------------|-------------------|--------------------|------|
| Check Fluids | | | |
| Emergency Lighting/Sirens | | | |
| Equipment Placement | | | |
| BLS Bag | | | |
| Ventilation Fan | | | |
| Chain Saw | | | |
| Hurst Tools/Pump Operations | | | |
| Rescue Air Bags Operations | | | |
| Generator Start/Run/Stop | | | |
| Light Tower Operations | | | |
| SCBA Cascade Operations | | | |
| Fire Pump Operations | | | |
| Hydrant Operations | | | |
| Deck Gun controller | | | |

| | | |
|-----------------------------------|-----|----|
| Vehicle Inventory Sheet Completed | Yes | No |
| Verbal Equipment Placement Test | Yes | No |
| Drivers Course Completed | Yes | No |

H. Ladder 162

| Subject | Prob. Initials | Mentor Initials | Date |
|----------------------------|-------------------|--------------------|------|
| Check Fluids | | | |
| Emergency Lighting/Sirens | | | |
| Equipment Placement | | | |
| Ventilation Fan | | | |
| Chain Saw | | | |
| Acetylene Torch Operations | | | |
| Generator Start/Run/Stop | | | |
| Fire Pump Operations | | | |
| Hydrant Operations | | | |
| Ladder Set up | | | |
| Turntable Operations | | | |
| Bucket Operations | | | |

| | | |
|-----------------------------------|-----|----|
| Vehicle Inventory Sheet Completed | Yes | No |
| Verbal Equipment Placement Test | Yes | No |
| Drivers Course Completed | Yes | No |

I. Ladder 161

| Subject | Prob. Initials | Mentor Initials | Date |
|----------------------------|----------------|-----------------|------|
| Check Fluids | | | |
| Emergency Lighting/Sirens | | | |
| Equipment Placement | | | |
| Chain Saw | | | |
| Acetylene Torch Operations | | | |
| Generator Start/Run/Stop | | | |
| Fire Pump Operations | | | |
| Hydrant Operations | | | |
| Ladder Set up | | | |
| Turntable Operations | | | |

| | | |
|-----------------------------------|-----|----|
| Vehicle Inventory Sheet Completed | Yes | No |
| Verbal Equipment Placement Test | Yes | No |
| Drivers Course Completed | Yes | No |

J. Engine 171

| Subject | Prob. Initials | Mentor Initials | Date |
|---------------------------|----------------|-----------------|------|
| Check Fluids | | | |
| Emergency Lighting/Sirens | | | |
| Equipment Placement | | | |
| Generator Start/Run/Stop | | | |
| Fire Pump Operations | | | |
| Hydrant Operations | | | |

| | | |
|-----------------------------------|-----|----|
| Vehicle Inventory Sheet Completed | Yes | No |
| Verbal Equipment Placement Test | Yes | No |
| Drivers Course Completed | Yes | No |

K. SCBA

| Subject | Prob. Initials | Mentor Initials | Date |
|----------------------------|----------------|-----------------|------|
| Scott SCBA familiarization | | | |
| Pass Alarm | | | |
| Truck Mounting | | | |
| Donning and Doffing SCBA | | | |
| RIT Pack | | | |

Timed Pack Drill Test Under 1 Minute Yes No

The timed SCBA drill will consist of a probationary member starting from having on a fire coat. They will be given the signal to begin which will also begin the timing. The student must then don successfully and completely the SCBA and mask using a hood, helmet, and fire gloves. The test timing will conclude when the probationary member is breathing from the SCBA and has donned his/her firefighting gloves and claps their hands to stop the stopwatch. A 5 second penalty will be accrued for each infraction found during or after the testing.

| | |
|------------|--|
| Attempt #1 | |
| Attempt #2 | |
| Attempt #3 | |
| Attempt #4 | |
| Attempt #5 | |
| Attempt #7 | |
| Attempt #8 | |

III. Physical Agility for Firefighter Test

See Attached Sheet for PAT stations.

IV. Final Written Test

Grade: _____

Firefighter Physical Agility Test

1. Station One- Aerial Ladder Climb- This event will be pass/fail and will consist of climbing the aerial ladder into the platform, set at 75 ft. at 60 degrees, then locking in the ladder belt. The probationary employee and assistant must wear PPE including gloves, fire helmet, ladder belt, and appropriate shoes or boots for climbing while conducting the exercise. The assistant will be in place should the employee require assistance off the ladder.

***** 5 min mandatory rest period *****

2. Station Two- Gear and Air pack Donning- This event will be timed and should be completed in less than 2 min. 30 sec. Starting from station wear, the probationary employee will begin donning full turnout gear except for helmet and gloves ensuring all pieces of gear are donned appropriately, and then don the SCBA, mask and helmet. The drill will end when the probationary employee dons his/her fire gloves and claps hands twice. With all gear on proceed to station three.
3. Station Three- Multiple Timed Event- This event will be timed. For pre-hire candidates a maximum time limit of 6 minutes will be allowed. For current employees the event will be assessment based only. After finishing station two proceed to base of steps in apparatus floor. When instructed to do so pick up the high rise pack over the shoulder this is when the timing begins. Proceed to top of stairs hitting every step with safety. Carefully set down the high rise pack. Grasp the rope and using a hand over hand motion pull the hose roll over the railing and use control to carefully set it on the landing. Re-acquire the high rise pack and proceed back down the steps to the wood chop at the rear corner of the building and place the high rise pack to the side. Pick up and swing the axe striking wood being careful not to strike with the handle for 20 repetitions using an arc of swing which breaks the plane of the shoulder on the upswing. Then drag the rescue dummy for a distance of 50 feet until the feet cross the designated stopping line, at which time candidate will pick up a charged 1^{3/4}" attack line and drag it a distance of 100 feet until the nozzle crosses the predestinated stopping line. The candidate will then open the nozzle carefully and knock over a traffic cone with the hose stream stopping the event time.
 - Conducting oneself unsafely at anytime will constitute a failure.
 - Events will be demonstrated prior to the test being conducted.
 - Allowing the hose roll to fall to the floor or losing control of the rope will be considered a failed attempt and the exercise will need to be repeated from the start.
 - Inactivity for a period longer than 1 minute will be considered a failed attempt and the exercise will be need to be repeated from the start.